

# Riverside Chase Homeowners Association

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## Board Meeting Minutes

January 11, 2011

6:30pm

Call to order at 6:37pm, quorum met.

Attendees: Caryn Neal, Steve Jackson, Sara Wallace

- I. Distribution of duties
  - a. Steven Jackson – President
  - b. **\*\*Open Position\*\*** – VP
  - c. Caryn Neal – Treasurer
  - d. Sara Wallace – Secretary
  
- II. Financial
  - a. Reviewed December financials
  
- III. Board
  - a. Discussed possible volunteers for open VP position
    - i. To be determined at future meeting
    - ii. Notice in Newsletter
  
- IV. Landscaping
  - a. Board reviewed landscaping quotes from Sharpescapes
    - i. *Vote was taken and approval of landscaping with irrigation resulted*
    - ii. *Vote was taken and approval of removal of juniper to begin immediately resulted*
  
- V. Storage Area
  - a. Board review need for new locks on storage area
    - i. *Vote was taken and approval for new locks resulted*
    - ii. Locks to be changed February 15, new keys should be obtained from Jennifer Frodl by February 15 for existing key holders
    - iii. Sara will notify Jennifer Frodl and place notice in Newsletter
    - iv. Steven to place signs at entrances
  
- VI. Mailboxes
  - a. Discussion of upgrading/replacing mailboxes
    - i. More designs/quotes are needed

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- ii. Full explanation to be placed in Newsletter for those not attending the annual meeting

### VII. Misc

- a. Block party
  - i. Early summer
  - ii. Notice in Newsletter
- b. Annual Yard sale
  - i. Late April
  - ii. Notice in Newsletter
- c. New communication signs for entrances
  - i. Ask Jennifer to obtain quotes for review

### VIII. Updates Needed

- a. Accident at lower entrance/ fence repair

**\*\*Meeting adjourned 7:45pm, next meeting set for Wednesday, February 9, 2011, Caryn's house\*\***